

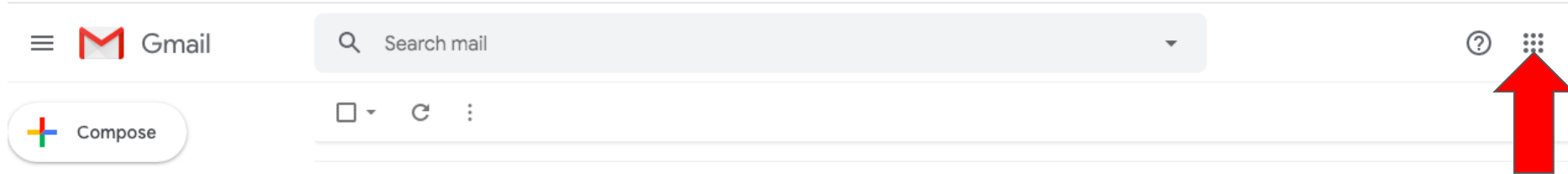


Google Classroom

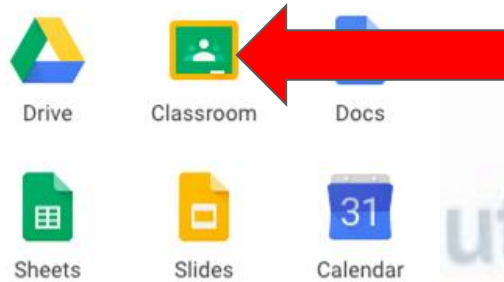


HOW TO ACCESS AND USE
GOOGLE CLASSROOM

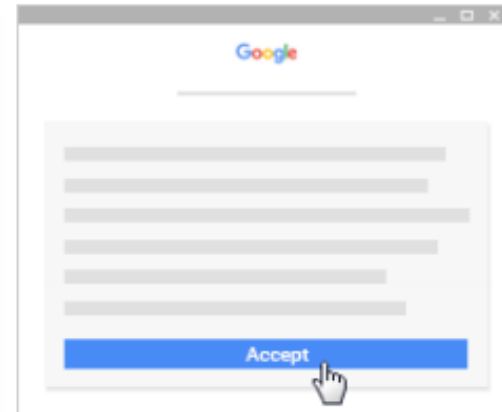
STEP 1: Go to classroom.google.com and click 'Go to Classroom'. You can also download the app for a tablet/phone device.



STEP 2: Click on the Google Classroom App



STEP 3: If there is a welcome message, read it and click 'Accept'

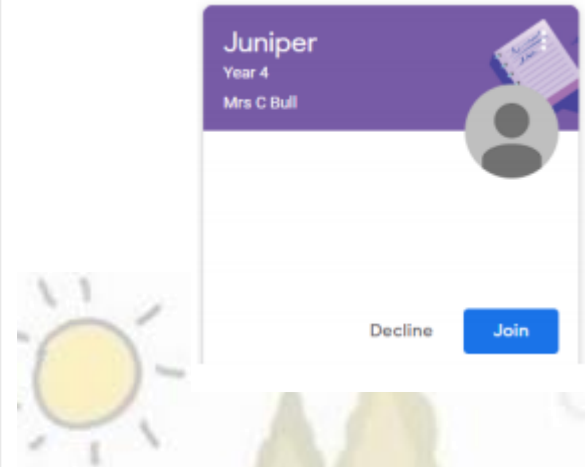
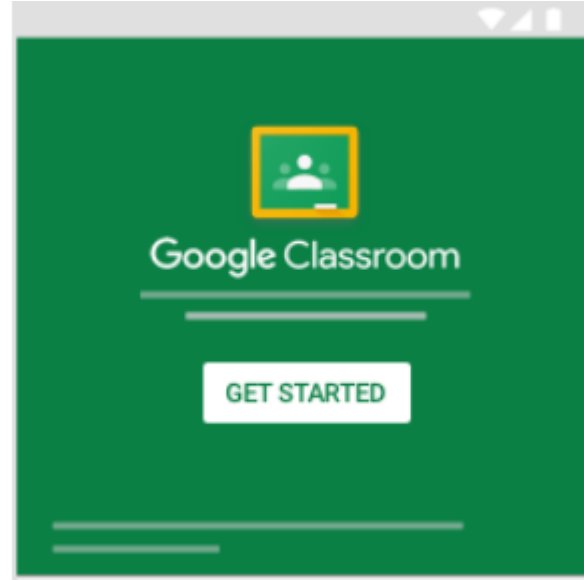
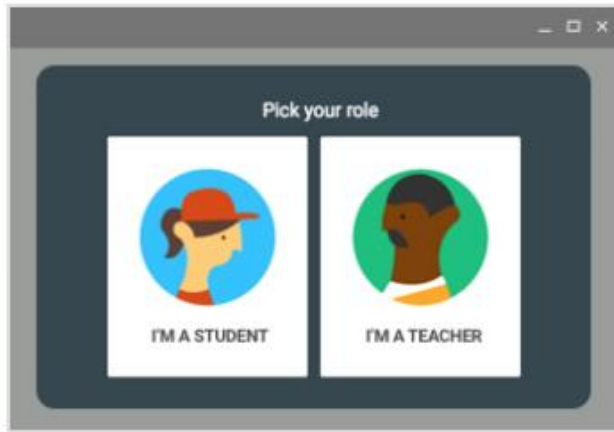


Your child's login details were stuck in the inside cover of their Reading Diary

STEP 4: Click 'I'm a student'

Click 'Get Started'

Click 'Join'



Now you are signed in and you are part of the Classroom! Each time that you log in on a device, you will be able to go straight to Classroom classroom.google.com. If you already have a gmail account/s, be sure to sign in to Google Classroom with the correct account (@southmead.me.uk).

STEP 4: You are now in the Portal

This is the link
for live lessons



Class Stream Classwork People Marks

Southmead Class

Class code 1p76ufm

Meet link <https://meet.google.com/lookup/gxzeykern5j>

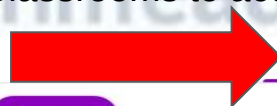
Select theme
Upload photo

STEP 5: this is like a social media stream. Assignments as well as comments/ conversations will appear here in chronological order..

Stream Classwork People Grades

STEP 6: Click on the classwork tab to see what work you have been set by your teacher. This is the **most important** part of Google Classrooms to access the work

Year 8 Set Work During School Closure



Classwork People Grades

Now click on
the link to
access your set
tasks.



All topics

English

Science

+ Create

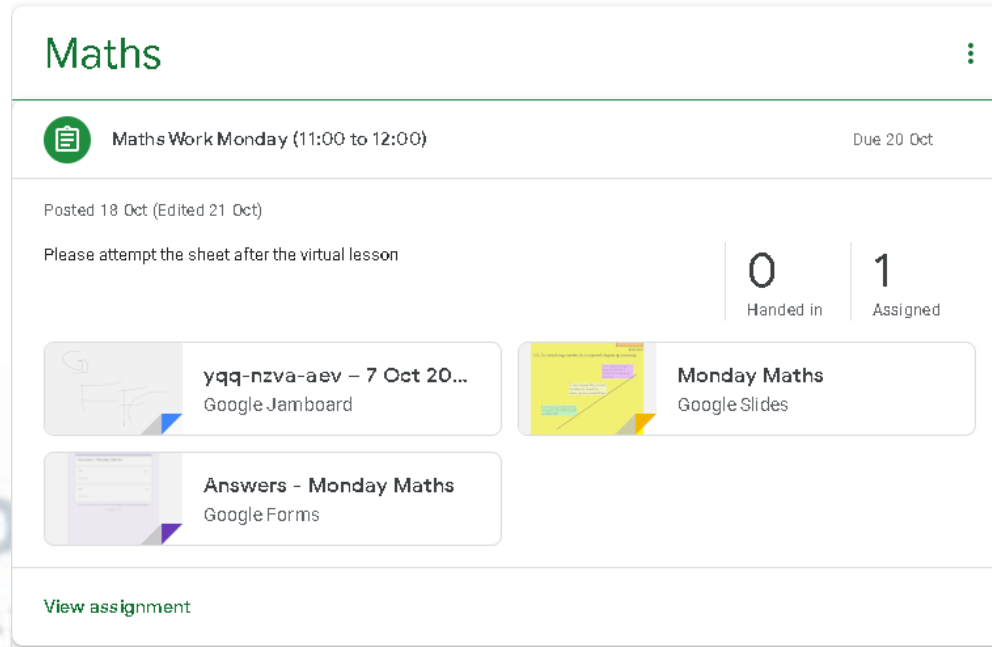
English



Week 3 Task: 6th April - 10th April

Posted 8:25 PM

Features of Google Classroom



The screenshot shows a Google Classroom interface for a subject named 'Maths'. At the top, there's a header with the subject name and a menu icon. Below this, an assignment titled 'Maths Work Monday (11:00 to 12:00)' is listed, with a due date of 'Due 20 Oct'. The assignment was 'Posted 18 Oct (Edited 21 Oct)' and includes the instruction 'Please attempt the sheet after the virtual lesson'. To the right of the instruction, there are two counters: '0 Handed in' and '1 Assigned'. Below the instruction, there are three assignment cards: 'yqq-nzva-aev - 7 Oct 20...' (Google Jamboard), 'Monday Maths' (Google Slides), and 'Answers - Monday Maths' (Google Forms). At the bottom of the assignment list, there is a green button labeled 'View assignment'. A red arrow points from the bottom left towards this button.

Maths

 **Maths Work Monday (11:00 to 12:00)** Due 20 Oct

Posted 18 Oct (Edited 21 Oct)

Please attempt the sheet after the virtual lesson

0 Handed in | 1 Assigned

 **yqq-nzva-aev - 7 Oct 20...**
Google Jamboard

 **Monday Maths**
Google Slides

 **Answers - Monday Maths**
Google Forms

[View assignment](#)

Click on view assignment to see what instructions your teacher has set.

Click on the document and by doing so you will be given your own copy of it that only you can edit.

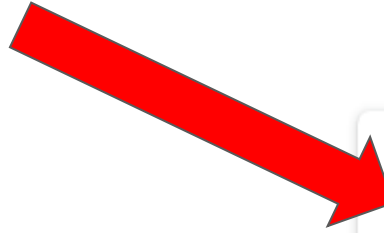


Due 17 Jun, 18:00

Muscular System

Complete set question

Class comments



Your work

Assigned

A Student - Musc...
Google Docs



+ Add or create

Hand in

Private comments



Add private comment...



Begin typing. Google saves your work automatically so you don't need to worry about pressing save!

When you are satisfied that you have completed an assignment to the best of your ability click on TURN IN.



A Student - Muscular System ☆ 📁 ☁

File Edit View Insert Format Tools Add-ons Help [Last edit was seconds ago](#)

100% Normal text Arial 11 B I U A [color] [background color] [link] [image] [table] [list] [indent] [outdent] [undo] [redo]

Editing

1. What part of the body would you find the bicep muscle? The arm



Southmead
Primary School





Due 17 Jun, 18:00

Muscular System

Complete set question

Class comments

Your work

Assigned

A Student - Musc...
Google Docs



+ Add or create

Hand in

Private comments



Add private comment...



Hand in your work?

1 attachment will be submitted for "Muscular System".

A Student - Muscular System

Cancel

Hand in



You will be prompted after clicking TURN IN to a message that makes you confirm you want to hand it in.



Due 17 Jun, 18:00

Muscular System

Complete set question

Class comments

Your work

Handed in

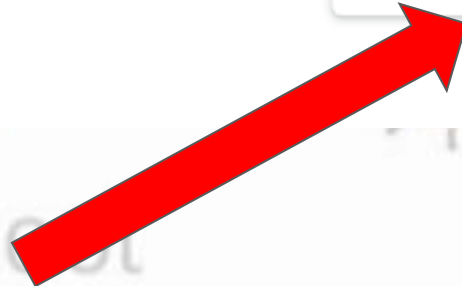
A Student - Muscular S...
Google Docs

Unsubmit

Private comments



Add private comment...



The Private Comment box is a way to ask your teacher a question that only your teacher will see. Your teacher will receive an email notification with your question. They can respond to that question and again you will receive an email with their response.

Your work

Handed in

A Student - Muscular S...
Google Docs

Unsubmit

Private comments

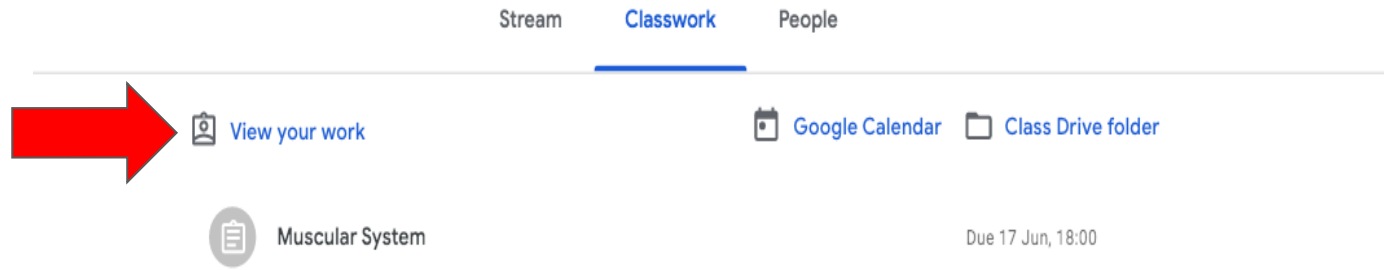


I completed all the questions but I really struggled with question10. When did we learn about that topic? I can't recall and have no notes on it.

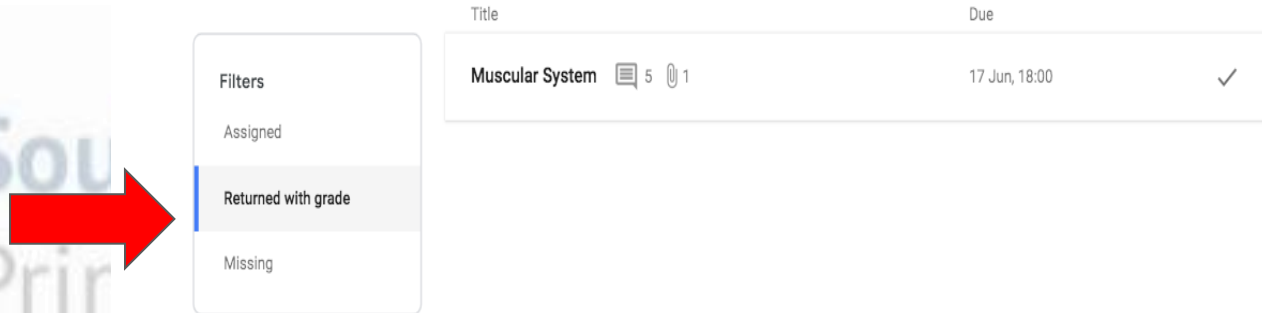


Here is an example of a Private Comment that could be used. Please remember to use this wisely. Don't use it to say you have completed the work. Your teacher doesn't need to know that they will be able to see that on their account.

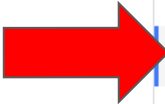
Within the classwork tab you can click on view your work.



Here you can see what assignments you have been set. You can see if your assignments has been marked. You can also see if you still owe an assignment.



When you click on returned with grade you can see the feedback from your teacher. You may be directed to make amendments and resubmit.



Filters

Assigned

Returned with grade

Missing

Title

Due

Muscular System

5

1

17 Jun, 18:00

✓

A Student - Muscular Syst...

Google Docs

5 private comments

A Student 09:52

I completed all the questions but I really struggled with question10. When did we learn about that topic? I can't recall and have no notes on it.

This topic was taught on 20th April. I will put in the classroom a powerpoint so you can go over everything I taught.

10:58

5 = Your work is of an exceptional standard. I can see the time and care you have taken. You should be very proud and keep working this hard.

WWW =

EBI =

A Student 12:21

The powerpoint you shared for question 10 really helped, thanks.

12:24

Glad you found it useful. Thanks you for making the necessary changes.

[VIEW DETAILS](#)

Stream

Classwork

People

 [View your work](#)

 [Google Calendar](#)  [Class Drive folder](#)

 Muscular System

Due 17 Jun, 18:00

By clicking on the
Google Calendar you
will be able to see
assignment start and
due dates.

Today

<

>

June 2020

5

JUN, FRI



All day

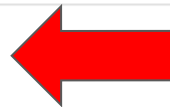
Assignment: (W/B 01/06/20) - Year 10 Engineering - Component 1a



 [View your work](#)

 [Google Calendar](#)

 [Class Drive folder](#)



By clicking on the Class Drive Folder you will be able to keep all your work in a safe place that only you can add to.

 Muscular System

Due 17 Jun, 18:00

My Drive > Classroom > Test Master ▾



Name ↑

Owner

Last modified

File size

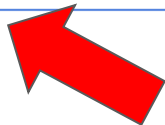


A Student - Muscular System 

me

12:20 me

—



Here is the assignment you have been working on. You could upload any resources e.g Knowledge Organiser you used to help you. This could be used as revision too in the future.

Your Google calendar will give you an overview of all the assignments you have been set and the due dates for all the classes you are enrolled in.



 Classes

 Calendar

Enrolled

 To do

 Test Master

 Test

 Geography

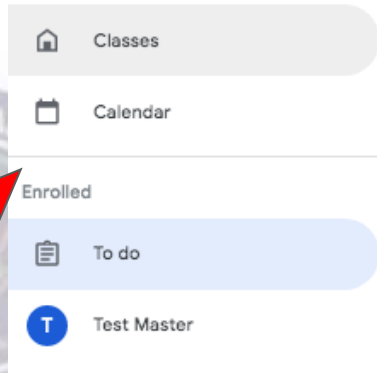
 GCSE PE Google Classroom

 Year 10 AEP

All classes ▾ < Jun 1-Jun 7, 2020 >

Mon 1	Tue 2	Wed 3	Thu 4	Fri 5	Sat 6	Sun 7
Assignment: w/o 18th May 20 Health and Social Care Adolescence Early adulthood				Assignment: Work for Year 10 Spanish w/b 1st June 2020	Assignment: Week Beginning 1st - 5th June - Drama - Character Profiling	Assignment: Week Beginning 1st June 2020
				Assignment: W/o 1st Break- even		Assignment: 1-5 June: Assignment 4
				Assignment: Week commencing 1st June Food and Religion		Assignment: Week Beginning 1st June 2020
				Assignment: (W/B 01/06/20) - Year 10 Engineering - Component 1a		Assignment: 1 June - 5 June: History of Computers
				Assignment: 1st - 5th June Maggie Sichter		Assignment: Week Beginning 1st June 2020
				Assignment: 1st - 5th June Ana Santos		Assignment: 1-5 June: Assignment 4
				Assignment: 1st - 5th June Ernst Headzel		Assignment: 1-5 June: Theory & Purpose of Media
				Assignment: Week Beginning 1st June: Citizenship - Money Matters		Assignment: Week Beginning 1st June 2020
						Assignment: 1-5 June: Email Scams

There is a tab called
To Do, which will
show you what
assignments are to
be completed.



To do Done

All classes ▾

Missing

(Week beginning 20th April) Exploring the Performing Arts: Component One Year 9 Set Work During School Closure -- Due 24 Apr
Week beginning 20th April: Exploring the Performing Arts: Component One Year 10 Set Work During School Closure -- Due 24 Apr
Work for Y7 Spanish w/b 20th April Year 7 Set Work During School Closure -- Due 24 Apr
Work for Y8 Spanish w/b 20th April 20 Year 8 Set Work During School Closure -- Due 24 Apr
20th - 24th April - Adam and Eve Year 7 Set Work During School Closure -- Due 26 Apr
20th - 24th April The Good Samaritan Year 8 Set Work During School Closure -- Due 26 Apr

There is a tab called done, which shows you all the work you have already completed.



To do

Done

All classes ▾

Due 17 Jun

Muscular System

Test Master — Due 17 Jun, 18:00



Due 29 May

Test

GCSE PE Google Classroom — Due 29 May



Due 1 May

Week Beginning 27th April 2020

Year 7 Set Work During School Closure — Due 1 May



Done late

Week beginning 27th April 2020 Abraham

Year 8 Set Work During School Closure — Due 1 May

10/10

Not handed in

Due 10 Oct 2018

This is a test

Test 2 — Due 10 Oct 2018

Handed in



Sol
Prir

The best way to find a shortcut to any resources or organization of your classroom is through the Google Classroom Home Screen.



≡ Google Classroom

 To review

 Calendar

Southmead Class

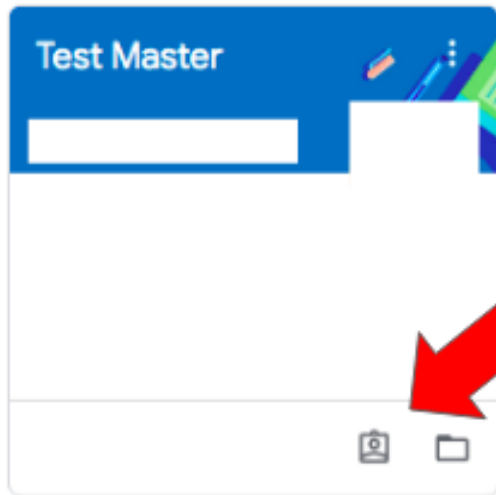


Cherry Blossom



Nursery | Oak (20-21)





Click on the shortcut to view your work. When is it due in. Have your received a grade or feedback.

≡ Test Master



A Student

- Filters
- Assigned
- Returned with grade
- Missing

Title

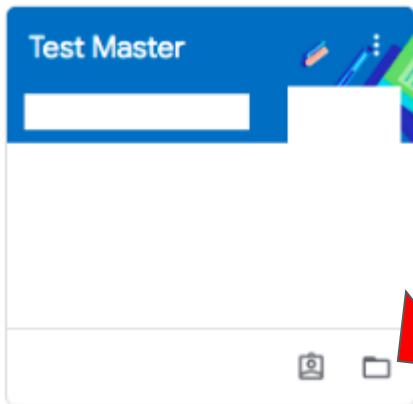
Due

Muscular System 5 1

17 Jun, 18:00



South
Prima



Click on the Classroom Folder. Here you can find the document you have been working on. You may want to also put in here any resources you find that may help you.



My Drive > Classroom > Test Master

Name ↑

Owner

Last modified

File size



A Student - Muscular System



me

12:20 me

—

Downloading a Word document

(In the event a file has been shared with you as a Word Document).

STEP 1: If you are trying to access A word doc that a teacher wants you to edit as your own to become a Google Doc. Then click on the three dots in the top right corner.

STEP 2: Now click on Open in new window.

STEP 3: Click on the download button.

STEP 4: Click on to open as Google Doc. This is now a doc that can be edited.

